

Head Teachers' Bulletin – 10th May

Dates for the diary

- 21st May – Governor Training Event 6.00-7.30pm @ Pastoral Centre
- 22nd May – Dyscalculia work group 1.30 – 4pm @ Pastoral Centre
- 23rd May – Trauma Informed Transition Training 9-11 @ Pastoral Centre
- 24th May – EYFS Workshop – Curriculum Overviews – 12-4 @ St Catherine's
- 24th May – Deadline for Headteacher reports on Spring Term
- 4th June – Writing Fundamentals 9.15-12 @ St Catherine's
- 7th June – EYFS Workshop – Assessment – 12-4 @ St Catherine's
- 13th June - Admissions Meeting 9.30-11.30 @ Pastoral Centre
- 20th June – EYFS Workshop – Characteristics of effective learning – 12-4 @ St Catherine's
- 5th July – EYFS Workshop – Lesson Observations – 12-3 @ St Catherine's
- 11th July - Admissions Meeting 9.30-11.30 @ Pastoral Centre

Actions from Bulletin

- Schools in the Trust – complete the [Microsoft Form](#) for the Governor Training event. Many thanks to everyone who has already done this. Just 2 more schools to go – Anita will send reminders.
- Please share with Anita any photos from your school that we could use in the School Improvement Strategy document. We would love photos with children and adults from your school – where we need to seek permission to use these, we can do this.

New Updates (since last bulletin)

Heads' Forum

Thank you for your feedback on the School Improvement Strategy. John, Fiona and I will review your feedback as we complete the final draft of the document and, more generally, it will be helpful to us as we plan priorities for next academic year. We will share the final draft of the document when it is completed later this term and we will be looking at school improvement priorities at the next Heads' Forum in June.

I have attached with this bulletin a summary of the updates we shared during the morning, as a reminder for people who were there and for the benefit of colleagues who had to give apologies.

One of the asks in the update is for you to share photos from your school that we can use in the School Improvement Strategy Document, to really make it ours. Thank you to everyone who has also shared photos.

Headteacher Reports

Again, just following up on the update from the Forum, if you need help with completing the Heads' report on MatPad please get in touch with John Coats directly, or call Anita. We want to make sure we can support

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you as quickly as possible, and understanding how it is working for each individual helps us to give good feedback for improvement to the MatPad team.

Items from previous bulletin for reference

Trauma Informed Transition Training, led by Emma Lear

This session has the potential to influence the transition for some of our young people this year, it also has the potential to influence our planning for transition in the future

Thursday 23rd May 9 – 11am, Diocese of Hallam Pastoral Centre, S9 3WU

Transition can be a challenging time for our children, as they navigate some big emotions around what they are leaving behind and what lies ahead. As adults, we can find transition time difficult too! This session will look at how this time of year can be traumatic and why we need to approach it in a trauma informed way, and will share some ideas that might help you back in school. [Book places here.](#)

Writing Fundamentals

Following the meetings in March with heads, senior leaders and literacy leads from Trust schools, it was agreed that the next step would be to meet with KS1 colleagues to develop a shared approach to the fundamentals of writing in Y1 and Y2. This has now been arranged for 4th June. [Book places here](#)

No more LAC reports to the Trust Board

The Trust Board has agreed with a recommendation that, with immediate effect, Local Academy Committees no longer need to send a report to the Trust board.

The Directors had previously reduced the requirement from termly to annual, but have subsequently dropped the requirement altogether. This was discussed at the Chairs' Forum just before the Easter break and was confirmed in minutes to chairs. I am just making sure that you are also aware of this decision.

In short, as we have developed the Heads' Report common format and the summary reporting for the board through MATPad, the LAC report is duplicating information that is shared elsewhere.

Directors do want to make it clear that this does not mean that governors cannot communicate with Directors. To help with this, the revised template agendas that we will share in the training later this term now include a standing item for governors to consider if there is anything arising from the meeting that needs to be brought to the attention of Directors.

SEND Network Group

Fiona would like to set up a SEND network group for all of our SENCOs and other staff who are taking a lead SEND or Inclusion role; this could be assistant SENCOs, Lead Pastoral Staff or Learning Mentors. It will be a group for those who lead on SEND, and as a result of our work we may well start to plan training and

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events for other SEND staff. We will start by sharing the expertise and information that already exists in our schools. Please complete the form [here](#) with your staff details.

EYFS CPD opportunities

Further to the EYFS action plan shared in recent bulletins (attached again for convenience) please complete the short form [HERE](#) to book your staff onto the CPD events. All are at St Catherine's school, S4 7BX.

Cracking your community's culture - a primary and secondary perspective

Fiona has shared the information below from Evelyn Priestley at Learn Sheffield. Trust schools (Sheffield and non-Sheffield) can attend this event for no charge.

At the Trauma Informed mini event on 1 March we said we would do a second mini event and we are now able to share the details with you - Cracking your community's culture - a primary and secondary perspective.

Part two explores how schools have engaged all staff and parents to develop a culture within their school community. The focus is on developing school culture through trauma informed practices.

This event is taking place on Friday 21 June, 9.00 – 11.30am at St Catherine's Primary School, S4 7BX and is free to attend for all Sheffield schools. It is aimed at practitioners and leaders so please share these details with your colleagues.

To book a place, please follow this link: <https://www.eventbrite.co.uk/e/cracking-your-communitys-culture-a-primary-and-secondary-perspective-tickets-888298764517>