

Head Teachers' Bulletin – 22nd September

Dates for the diary

Deadline for Local Academy Committee Reports and Data– Monday 25th September

Heads' Forum – Tue 3rd Oct 9.30-11.00 at the Pastoral Centre

Subject Leaders' Network Meetings – Wed 11th Oct

Trust Mass – Thus 19th Oct

Early Years' Mini-Conference – Wed 1st Nov 9am-3pm @ St Catherine's

Heads' Conference – Thus & Fri 9th & 10th Nov

Writing Leads Mini-Conference – Thus 23rd Nov 9am-12pm @ Pastoral Centre

Actions from this Bulletin

Reminders from previous bulletins for things still outstanding (from some or all schools)

If you haven't responded and are struggling with anything, please drop us a line so that we can get in touch to work out how we can help:

- **Reminder to return your LAC report and Heads' Report by the end of Monday 25th Sept**
- **Pass on the link (below) for the Trust Mass form to the person who is organising this in school – deadline – end of day Mon 25th Sept**
Form for Primary Schools; <https://forms.office.com/e/6FhzQRy7m4>
Form for Secondary Schools; <https://forms.office.com/e/Jyb0uWnbrW>
- **Let Steve know if your school will support the Bethlehem Hospice and Care Trust as part of your Advent fundraising (see note below)**

New Actions from this Bulletin

- **Pass on the flyers about the writing and early years mini-conferences to your writing and early years' leads. We hope you can support them to book a place**

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New Updates (since last bulletin)

Deadlines on Monday 25th Sept

Just a final reminder that we need the Local Academy Committee Report, Heads' Report and School Improvement Priorities in to us by the end of the day on Monday. That is also the deadline for the returns about attendance at the Trust Mass. Thanks for all the responses so far.

Subject Leaders' Network Meetings

Thank you to everyone for your responses about the subject leader network meetings. Anita has sent out links to the meetings to all of the subject leaders using the details you shared with us. If there are colleagues in your school who haven't received the information, it means we don't yet have their contact details. Please send them on to Anita ASAP and we will get the information out to staff. I have attached with this bulletin an overview of how the subject leader network meetings will run.

Heads' Forum

Our first Heads' Forum of the year will be on Tue 3rd October, at the Pastoral Centre (9.30-11.00am). This is for Heads of schools in the Trust and those schools who have asked to be Associate Members.

In this first Forum, we will focus on school improvement, with updates on work happening this year and an opportunity to discuss and feedback on that.

We will also spend some time in discussion around cost reduction activity and longer-term financial planning in the Trust. This will complement meetings in each school that Adnan and I will be arranging with you over the coming weeks.

Mini-Conferences for Early Years and Writing Leads

These two mini-conferences have been planned as a follow up to last year's writing moderation and some of the things that emerged from those discussions. They offer an opportunity for Early Years Leads and then Writing Leads to come together for some training input and to be able to share their perspectives on the curriculum to help inform our thinking as leaders across the Trust. I have attached flyers for the events. Please share these with your early years and writing leads.

I hope that you are able to release them to attend and be part of this work as I believe it can be really powerful.

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Notices

Steel City Choir Auditions

Thank you to Louise for highlighting the attached notice advertising auditions for the Steel City Choir. They are looking for children and young people from Y2 – Y13 and are holding auditions on 30th Sept and 1st Oct. Details and an email address are included on the attached flyer if you have pupils who are interested.

Notes from Previous Bulletins

Christmas Fundraising Request – Bethlehem Care and Hospice Trust

I flagged this charity up as a cause we may be able to support across our family of schools this Advent. Thanks to those of you who have responded to say that you are already planning to do some fundraising for them this year, or have done so in the past.

I am proposing that we do support them as a family of schools, both to help maximise our fundraising and as an opportunity for our pupils to know they are doing something as part of a bigger family. I have noted below some options for ways that you could support:

1. You could have an own clothes day or simply include them as one of the charities you will raise money for through any activity you already have planned
2. You could get involved with their 'festival of cribs' – this might include a competition for pupils (and staff) to enter their crib &/or a display of cribs which you could invite parents to see
3. A combination of 1 & 2

I would suggest that we collect any money raised as part of a total from the family of schools so that pupils see that they are playing their part in work together. We could also have a trust wide 'crib competition' for any schools keen to take part.

Please let me know as soon as possible if your school will be involved in this work and, if so, whether you will be doing fund raising only or if you want to be part of the festival of cribs in some way too.

Policies

A reminder that the most up to date Trust Policies are in the [Resources](#) section of Governor Hub.